

Asia University Internship Agreement for Non-Employment Relationship Version

Parties to the Agreement:

1. Party A (Student): [Name of Student]
2. Party B (Partner Organization): [Name of Organization]
3. Party C (Asia University Foundation):

To cultivate professionals in [specific field], in accordance with the 'Regulations for Industry-Academia Cooperation of Schools Above Junior Colleges,' this agreement outlines the terms for a non-employment relationship internship program among the parties. The terms are as follows:

Article 1: Responsibilities of Party A (Student)

- Party A fully understands the content, rights, and obligations of the internship and agrees to complete the internship program.

Article 2: Responsibilities of Party B (Partner Organization)

- Participate in the planning of the external internship curriculum, provide practical training per the individual internship plan, and arrange internship units and schedules.
- Conduct pre-internship safety training and implement workplace safety measures.
- Accept periodic on-site visits from Party C and collaborate with assigned advisors for student guidance and performance evaluation.

Article 3: Responsibilities of Party C (Asia University Foundation)

- Establish external internship committees and manage related tasks in accordance with Article 6 of the Regulations for Industry-Academia Cooperation.
- Plan the external internship curriculum aligned with departmental development and professional competencies.
- Assess the safety and rights of Party A at the internship venue.
- Assign an advisor to conduct periodic site visits and assist in the internship process.

Article 4: Internship Period

- From [Year/Month/Day] to [Year/Month/Day].

Article 5: Internship Details

- Number of interns: [Number].
- Party A's department: [Department Name].
- Course name: [Course Name], for [Credit Hours] credits.
- Work responsibilities should align with professional development and not compromise the health and safety of the intern. Illegal or unrelated tasks are prohibited.
- Internship location: [Location details]. Party B shall not arbitrarily change the internship location without the consent of Party A and Party C..
- Daily internship hours: Not to exceed eight hours a day or 40 hours per week, excluding 10 PM to 6 AM unless stipulated by professional licensing requirements.
- Compensation and welfare:

- Compensation: [Details of ☐ stipend 【Amount】 per month, ☐ scholarship 【Amount】 per month, or ☐ allowance 【Amount】 per month]. The provided internship compensation shall be fully allocated to the students and directly transferred to their accounts via financial institutions.
- ☐Welfare: [Details about ☐accommodation 【Amount】 per month, ☐meals 【Amount】 per month, and ☐transportation 【Amount】 per month].
- Rest periods and leave policies to be arranged per individual internship plans.

Article 6: Internship Reporting and Commencement

- Party A must report punctually and provide confirmation to Asia University.
- Party C will submit the list of interns and reporting documents to Party B two weeks before the internship begins.
- Party B will confirm reporting, conduct pre-job training, and assign a supervisor.

Article 7: Insurance

- Party C will provide accidental injury insurance as required by the Ministry of Education. If Party A enters an employment relationship, Party B must provide labor insurance as per the Labor Insurance Act.

Article 8: Internship Supervision

- A dedicated mentor from Party B will supervise the intern's tasks and skills training based on an individualized internship plan.
- Party C will arrange for advisors to visit Party B's site to provide professional guidance.

Article 9: Performance Evaluation

- Internship performance will be jointly evaluated by Party C advisors and Party B mentors. Results will be submitted to Party C.
- Unsatisfactory performance or adaptability issues must be addressed; if unresolved, the internship may be terminated by agreement between Parties B and C.
- Upon completion, Party B will issue an internship certificate to successful interns.

Article 10: Dispute Resolution

- Any disputes should be reported to the respective advisors for resolution.
- Inappropriate conduct by Party A will be addressed by Parties B and C jointly.
- Intern-related disputes may be escalated to relevant committees for review.

Article 11: Adaptation and Reassignment

- If Party A cannot adapt to the internship, Party C may terminate the agreement and arrange an alternative program.

Article 12: Sexual Harassment Protocol

- Party B must ensure a safe environment and adhere to relevant laws regarding harassment prevention.
- Complaints must be handled promptly and reported to Party C.
- Investigations will involve representatives from both Parties B and C.

Article 13: Confidentiality Agreement

- Party A must not disclose or misuse any proprietary information obtained during the internship. Violations will result in compensation claims.

Article 14: Agreement Validity and Termination

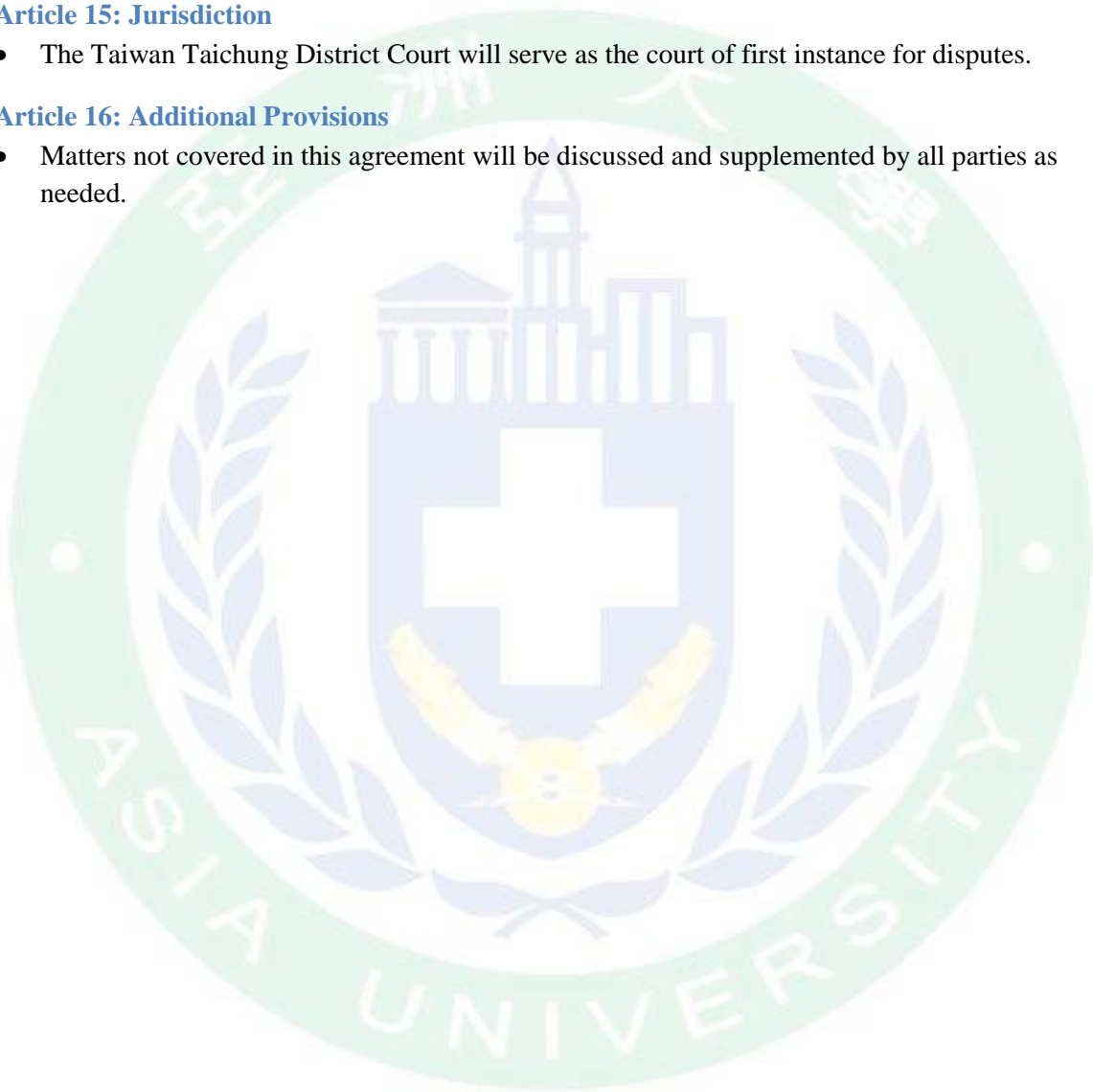
- This agreement takes effect upon signing.
- Termination conditions and procedures are outlined for instances of student rights violations.

Article 15: Jurisdiction

- The Taiwan Taichung District Court will serve as the court of first instance for disputes.

Article 16: Additional Provisions

- Matters not covered in this agreement will be discussed and supplemented by all parties as needed.



Signatories

Party A (Student):

Signature:

National ID No.:

Phone No. :

Current Address:

Party B (Organization):

Signature:

tax ID number:

Name of Representative:

Unit Responsible Person: (Position Title and Name)

Telephone :

Company Address:

Party C (Asia University):

Date: [Year/Month/Day]

Party C (Asia University):

Representative: Jeffrey J. P. Tsai

Title: School Principal

Executing Unit: ○○○○○ Department

Unit Supervisor (or Advisor): ○○○ (Title and Name)

Telephone: (04) 2332-3456 Ext. ____

Address: 500, Lioufeng Rd., Wufeng, Taichung 41354, Taiwan

Date: Year ____ Month ____ Day